



**CASPER HISTORIC PRESERVATION COMMISSION**  
**AGENDA**  
**December 16, 2021**

**MEMBERS**

Jeff Bond, Connie Hall, Robin Broumley, Pinky Ellis, Maureen Lee, Ann Berg, John Lang, Anthony Jacobsen, Carolyn Buff, Paul James Yurkiewicz, Erich Frankland.

**STAFF**

Liz Becher, Community Development Director  
Craig Collins, City Planning Division  
Kristie Turner, City Planning Division

**LIAISONS**

Susan Frank, Planning and Zoning Commission  
Lisa Engebretsen, City Council Member

**Meet at 8:30 AM – Location – Downstairs Meeting Room (DMR) in City Hall, 200 North David Street, (First Floor, Directly Across From the Council Chambers)**

- I. Call meeting to order.
  - a. Approve minutes of the November 8, 2021 meeting.
- II. Introduction of members/guests present
- III. New Business:
  - a. Progress Report on African American Study –
    - i. Edits submitted to consultant.
    - ii. Sent out letter to property owners included in the study.
    - iii. SHPO is reviewing the document.
  - b. End of year report approved by Council and will be submitted to SHPO by December 31<sup>st</sup>.
  - c. Committee reappointments have all been approved by Council. Welcome to Bob King, new member.
  - d. Follow-up on discussion from last month:
    - i. Potential grant/project mentioned last month.
    - ii. WYOTrack Training – staff sent suggestion to SHPO via Email.
  - e. Next month's agenda topics?
- IV. Old Business:
  - a. SHPO/CLG grant/project update-(**Jeff/Staff**)
  - b. OYD Committee Update (**Connie and John**)
  - c. P & Z Commission Update (**Liaison(s) Susan**)
  - d. Demolition Permit Update – (**Staff**)
  - e. Sub-Committee reports
    - i. Ghost Signs – (**John and Connie**)
    - ii. Brochure/Mobile App – (**Paul, Jeff, Ann and Robin**)
    - iii. Mapping of historic properties and previously surveyed properties (Wyotrack) – (**Jeff**)

**and Anthony)**

iv. Field Visits/Tours – **(Robin and Connie)**

v. Social Media/Outreach/Education – **(Maureen, Paul and Ann)**

f. Strategic Plan progress/review – **(Jeff)**

V. Other Business and public comments/discussion:

Next meeting is scheduled for **January 10, 2022**.